SOUTH POINT SCHOOL
REQUISITION FORM FOR BUS SERVICE

No……..

Part A (To be filled in by Guardian)

1. a. Name of the Student……..
   (In Block Letters)
   b. Identification No. c. Session

2. a. Class b. Section

   c. Class starts at……..a.m/p.m d. Class dissolves at……..am/pm

3. Name of Guardian……

4. Home address with telephone No. if any ..……..

5. Contact Address with telephone No. ……..
   (if the same is different from the home address)

6. Requirement of Service (Please tick appropriately)

   a. Both for coming to school and return journey b. Only for Coming to School (Morn)

   c. Only for return journey from School (Aft)

7. Proposed collection point ……

I agree to abide by the rules for use of school bus printed overleaf. From the collection point, my ward will be collected by either parent or an escort authorized by me.

I agree to make payment for 12 months/6 months/……months in installments along with school fees, no other form of payment being acceptable.

Signature of Guardian

Part B (For office use only - not to be filled in by the Guardian)

Date of receipt……

Allotment decision

i. Bus No. ii. Trip No.(s)…….up……and/or down ……

iii. Decided collection point

Date…… Sanctioning Authority

Part C (Intimation to Guardian)

Date of receipt…… No…….

Allotment decision

Name of the student---------- Class---------- Sec----------

i. Bus No. ii. Trip No. (s)…….up……and/or down ……

iii Decided collection point

Date…….. Sanctioning Authority