SOUTH POINT SCHOOL

16 MANDEVILLE GARDENS, KOLKATA – 700 019

An OHSAS 18001 : 2007 Certified Institution

<u>NOTICE</u>

Nursery I : Academic Session 2020-2021

Guardians are requested to note and adhere to the following once the session begins:

a. Pupils must attend school regularly and punctually. They must reach school at least five minutes earlier than the specified hour of attendance. However, pupils are not allowed to attend school when sick and/or suffering from an infectious disease. The school must be informed if a child is suffering from any chronic disease or illness.

b. Guardians should not crowd outside the School gates or stand in groups or sit outside the gates of neighbouring houses.

c. They should leave the School premises immediately after handing over their wards to the teachers.

d. They must arrive on time to collect their wards from School and must leave immediately after collecting their wards.

e. Two Identity Cards will be issued in due course. One Identity Card must be worn everyday by the pupil and the other must be carried by the escort/guardian who comes to collect the child. The pupil must wear the Identity Card with the specified coloured cord as mentioned below :

Morning	Pupils availing school bus	Yellow
	All other pupils	Red
Afternoon	Pupils availing school bus	Orange
	All other pupils	Blue

f. The children must bring a set of clothes and a napkin with the tiffin-box, daily to school. Water-bottles without straps are not allowed.

Fee collection system:
Fees will be collected through Electronic Clearing System/NACH as per details given in the Fee Payment Schedule.

Book selling & Orientation Programme :
All details pertaining to the book sale and the orientation programme that guardians will need to attend, will be notified later.

Bus Facility :
There is a system of immediate allotment of bus seats from the commencement of the Academic Session. For details, please contact the Transport Department of the School on the day of book sale.

March 20, 2020   Principal