



SOUTH POINT SCHOOL

16 MANDEVILLE GARDENS, KOLKATA – 700 019

An OHSAS 18001 : 2007 Certified Institution

NOTICE

Classes II – V : Academic Session 2020-2021

Report Cards for the Academic Session 2019-2020 have been uploaded on the School App, as well as, Parents' Portal and will be handed over to the students once the school reopens.

Guardians are requested to note and adhere to the following once the session begins :

- a. Pupils must attend school regularly and punctually. They must reach school at least five minutes earlier than the specified hour of attendance. However, pupils are not allowed to attend school when sick and/or suffering from an infectious disease. The school must be informed if a child is suffering from any chronic disease or illness.
- b. Guardians should not crowd outside the School gates or stand in groups or sit outside the gates of neighbouring houses.
- c. They should leave the School premises immediately after handing over their wards to the teachers.
- d. They must arrive on time to collect their wards from School and must leave immediately after collecting their wards.
- e. Two Identity Cards will be issued in due course. One Identity Card must be worn everyday by the pupil and the other must be carried by the escort/guardian who comes to collect the child. The pupil must wear the Identity Card with the specified coloured cord as mentioned below :

Morning	Pupils availing school bus	Yellow
	All other pupils	Red
Afternoon	Pupils availing school bus	Orange
	All other pupils	Blue

Fee collection system :

Fees will be collected through Electronic Clearing System/NACH as per details given in the Fee Payment Schedule.

Fees for the month of **April 2020**, the cost of Text Books, Exercise Books, Stationery and the prescribed minimum charges for two sets of summer uniform will be debited from your account on **April 15, 2020**.

Text books, Exercise books, Stationery etc:

Prescribed text books, exercise books, stationery etc are to be collected on the day of book selling, the date for which will be notified later.

Bus Facility :

There is a system of immediate allotment of bus seats from the commencement of the Academic Session for guardians who have not availed of the bus facility in the previous session. For details, please contact the Transport Department of the School on the day of the book sale.

Activity Classes, Abacus & Brain Gym Classes & Special Classes :

Details for these classes will be notified later.

March 20, 2020

Principal