



# SOUTH POINT SCHOOL

An OHSAS 18001 : 2007 Certified Institution

Sub: **Online sale of school supplies**

Dear Parents/Guardian,

We are happy to announce the introduction of an online portal for buying School supplies for the upcoming academic session 2018-2019 in addition to the existing system. The School has entered into an arrangement with Kydsmart to make different School supply items available to guardians through their website – [www.kydsmart.com](http://www.kydsmart.com) and delivered at their doorstep.

**Guardians will be able to buy the following items on Kydsmart:**

- 1) Complete set of Text Books, Exercise Books and Stationery as prescribed by the School
- 2) Bag with School logo
- 3) Shoes as prescribed by the School
- 4) School Uniform
- 5) Socks
- 6) Tie and Belt

**Buying Process:**

- a) **Login:** The guardians will be required to login using their child's six digit unique Student ID No. without any special character. The default password is date of birth of your child in "ddmmyyyy" format e.g., if the date of birth of your child is 1<sup>st</sup> January 2014, then password will be 01012014. There will also be an option to login using an OTP where they will get an OTP over SMS in the mobile number registered with the School.
- b) **Product selection:** After logging in the user will only see the products relevant to their child and can choose the products and quantity they wish to buy and add them to the cart.
- c) **Review of cart:** After the product selection is complete the user can review the selected items in the cart and then proceed to checkout
- d) **Checkout:** During the checkout process the user needs to:
  - i) Select the payment mode Online (Credit/Debit Card, Internet Banking, Paytm) or Offline (Bank Deposit through Cash, Cheque or NEFT)
  - ii) Select the delivery option and address
  - iii) Put in special instructions, if any

P.T.O.

- e) **Payment:** After checkout, the user needs to make the payment as per the option selected by them. Please note that delivery charges will be applicable to items bought online.
- f) **Order confirmation:** Once the payment is made, the order is placed and the user gets intimation by sms and email confirming the order.
- g) **Delivery:** After receiving the order KYDSMART shall process the order and dispatch it by courier to the delivery address.
- h) **Customer Support:** In case the parents require any clarification, they can write to [care@kydsmart.com](mailto:care@kydsmart.com) or call 1800 200 3564 during office hours on working days.

**As you are aware, the School facilitates the availability of certain text books, exercise books, stationery etc to guardians every year before the academic session from the School premises and the amount in respect of the same is collected along with the fees for the months of April-May. In case any parent wants to get these items delivered at their home, they can place order for the same online through Kydsmart without paying any amount, apart from the delivery charges. The amount will be collected along with fees for the month of April-May only. Once a parent gets himself/ herself registered at the website of Kydsmart, they will be given a credit of the amount being collected through school fees system, applicable to respective classes. They can use this credit to place the order online. For other items like School Bag, Shoes etc. parents can order the same by paying additionally online.**

The School and the Kydsmart team will keep you informed and updated from time to time regarding the dates, buying process and other relevant information.

We hope the parents will make full use of this digitisation initiative and extend their full cooperation in making this initiative a success.

Thank you

Yours faithfully,

**Principal**

09.03.2018