



# **SOUTH POINT HIGH SCHOOL**

An ISO 45001:2018 Certified Institution  
Affiliated to Central Board of Secondary Education

Circular No. 60/P&G/2020-21

March 26, 2021

**For Parents / Guardian of the pupils of Class VI**  
**Re: Admission for the Academic Session 2021-2022**

Parents / Guardian of pupils are requested to read and follow the instructions given below: -

## **1. OBTAINING THE ADMISSION FORM**

Parents / Guardian of pupils promoted from Class V (South Point School) will be required to submit an **ADMISSION FORM** for Admission to Class VI in South Point High School. The Admission Form will be available for download from the School App SKOLARO with effect from 26.03.2021. It will be available in the Progress Report Section available through the parent's login credentials. The Admission Form is pre-populated with information available with South Point School. Print out of the Admission Form has to be taken by parents on A4 size plain paper in "PORTRAIT" orientation. The 4-page form may preferably be printed back to back and the sheets stapled together. The duly filled in Form, with photographs affixed and signed by both parents along with a self-attested photocopy of Birth Registration Certificate must be submitted to the School. **It must please be ensured that the Birth Certificate issued by the Municipal Corporation / Municipality carries the full name of the child.**

## **2. SUBMISSION OF THE ADMISSION FORM**

Under no circumstances the printout of the Admission Form should be folded. The filled-in Form with photographs affixed and signed by both parents, along with a self-attested photocopy of the Birth Registration Certificate is to be placed in a large envelope, sealed and dropped in the Drop Box kept in the South Point High School premises with ID Number / Name / Class / Section / Session written on top of the envelope, between March 29, 2021 and April 05, 2021, on all days, preferably between 10 am and 5 pm.

The above process has been introduced this year in view of restrictions due to the pandemic. The School Office will scrutinize each form and only those parents will be called by the School Office to visit the School on a subsequent date, where the Form or the documents submitted require further clarification.

## **3. DATE OF COMMENCEMENT OF ONLINE CLASSES IS APRIL 06, 2021.**

## **4. TRANSFER OF CAUTION MONEY**

Caution Money, paid at South Point School at the time of admission will be automatically transferred to South Point High School on admission in Class VI.

## **5. TRANSFER CERTIFICATE ON PROMOTION TO CLASS VI**

Pupils promoted from Class V to VI, who do not want to take admission to Class VI (Session 2021-2022) at South Point High School are to apply to South point School for a Transfer Certificate through HELPDESK or via mail at [sps@southpoint.org.in](mailto:sps@southpoint.org.in) by 31.03.2021. **In either case, a scanned copy of the application signed by both parents requesting for withdrawal of the ward has to be attached.**

Principal